



Health and safety policy statement

Health and safety at Work etc Act 1974

This is the Health and Safety Policy Statement of Winterwell Associates Ltd.

Our statement of general policy is:

- to provide adequate control of the health and safety risks arising from our work activities;
- to consult with our employees on matters affecting their health and safety;
- to provide and maintain safe plant and equipment;
- to ensure safe handling and use of substances;
- to provide information, instruction and supervision for employees;
- to ensure all employees are competent to do their tasks, and to give them adequate training;
- to prevent accidents and cases of work-related ill health;
- to maintain safe and healthy working conditions; and
- to review and revise this policy as necessary at regular intervals.

Responsibilities

1. Overall and final responsibility for health and safety is that of

Dr. Joe Halliwell

1. All employees have to:

- co-operate with supervisors and managers on health and safety matters;
- not interfere with anything provided to safeguard their health and safety;
- take reasonable care of their own health and safety; and
- report all health and safety concerns to an appropriate person (as detailed in this policy statement).

Health and safety risks arising from our work activities

Drs. Joe Halliwell and Daniel Winterstein jointly undertake to:

- Perform risk assessments
- Decide on actions to remove/control risks
- Implement these actions
- Confirm that the implemented actions have remove/reduced the risks.

Assessments will be reviewed every 12 months or when the work activity changes, whichever is soonest.

Consultation with employees

Winterwell is a small company. Employees are consulted on a personal basis regarding this policy and any changes to it.

Safe handling and use of substances

Winterwell does not handle or use any dangerous substances. Policy in this area will be reviewed should the work activity change.

Information, instruction and supervision

Drs. Joe Halliwell and Daniel Winterstein jointly undertake to:

- Ensure that the Health and Safety Law poster is displayed
- Provide health and safety advice to employees
- Supervise young workers/trainees
- Ensure that employees working at locations under the control of other employers are given relevant health and safety information

Competency for tasks and training

Drs. Joe Halliwell and Daniel Winterstein jointly undertake to:

- Provide induction training for all employees
- Keep training records
- Arrange and monitor training

Accidents first aid and work-related ill health

Drs. Joe Halliwell and Daniel Winterstein jointly undertake to:

- Maintain records of all accidents and cases of work-related ill health
- Promptly report any accidents, diseases and dangerous occurrences to the enforcing authority as necessary

Monitoring

To check our working conditions and ensure our safe working practices are being followed, we will:

- Review our policy, records and arrangements every six months

Emergency procedures - fire and evacuation

Drs. Joe Halliwell and Daniel Winterstein jointly undertake to:

- Ensure fire risk assessment is undertaken and implemented
- Check escape routes every month
- Check fire extinguishers every month